



Republic of Philippines
MUNICIPALITY OF BAYAMBANG
 Province of Pangasinan

MEDICAL/SURGICAL CONSULTATION
(For New Family Planning Acceptors and Pregnant Mothers)
(At the Rural Health Unit I)

Requirement for Old Patients/Clients:

- PHIC Card / Member Data Record (MDR)

HOW TO AVAIL OF THE SERVICE

STEP	WHAT THE CLIENT SHOULD DO	WHAT THE OFFICE SHALL DO AND SERVICE TIME	PERSON RESPONSIBLE
1	Get number from Front Desk. Wait for the number to be called. Proceed to and register at the Registration Tables.	Take basic information and issue Transaction Slip. Encode patients profile thru iClinicSys. Take temperature, weight, pulse, respiratory rate, blood pressure if adult and other personal information 10mins.	Mr.Sommy/ Christian/Domingo/Allan Billy/Frederick/Jinky Rebecca Agbuya, Glenna Baratang, Rebecca Joy Paca, Erick Macaranas and Eurika Fernandez
2	Triage Consultation Room Proceed to Laboratory (2nd floor).	Assess information contained in the card. Conduct consultation about patient's history, physical examination and diagnosis. If with Lab Request: 60 mins Prescribe corresponding medicine. 20 mins.	Trinidad Decoro Dr. Paz F. Vallo Pay to Ms. Ballesteros Mrs.Sison/Ms.Buada Dr. Paz F. Vallo
3	Submit Transaction slip to Pharmacy 2 nd floor.	Issue prescribed medicines if available. 10mins.	MaridelParagas Jun Bernard Decoro
4	Present medicines and card to Nurse on Duty. Proceed to Treatment Room (1st floor).	Give discharge instructions and health teachings. Request signature of patient on the Daily Service Record. 10 mins.	Lourdes Pagsolingan Grace Abiang Cecilia Lopez
TOTAL SERVICE PER CLIENT 110 mins.			
Note: Additional 15 minutes for patients with laboratory procedures.			
END OF TRANSACTION			

