



Republic of Philippines
MUNICIPALITY OF BAYAMBANG
Province of Pangasinan

PREPARATION OF ANNUAL BUDGET OF THE MUNICIPALITY
(At the Municipal Budget Office)

A. ABOUT THE SERVICE

Preparation of Annual Budget before the Local Finance Committee transmits the same to the Municipal Mayor and indorses the same to Sangguniang Bayan for final review and appropriate action

B. WHO CAN AVAIL OF THE SERVICE

Municipal Mayor and Department Heads

C. REQUIREMENTS

1. Budget Proposal for the whole year

D. AVAILABILITY OF SERVICE

Monday to Friday
8:00AM TO 5:00PM
No Noon Break

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT	SERVICE PROVIDER	PERSON/S RESPONSIBLE
1	Budget Proposal	RECEIVE and REVIEW budget proposal. 3 days	Peter B. Caragan Auralou V. Ramos
2		CONSOLIDATE, PREPARE and FORWARD to the Municipal Mayor and indorse same to SB for final review and appropriate action. 5 days	Peter B. Caragan Auralou V. Ramos Christine Artacho Joselito G. Casingal Benedicto A. Frias
TOTAL RESPONSE TIME		8 days	



8 KILOMETERS
THE LONGEST BARBECUE
Bayambang, Pangasinan, Philippines
April 4, 2014