



MUNICIPAL MAYOR OF BAYAMBANG

EXECUTIVE ORDER No. 01
Series of 2019

CREATION AND DESIGNATION OF DRUG-FREE WORKPLACE COMMITTEE IN THE MUNICIPAL GOVERNMENT OF BAYAMBANG, PANGASINAN

WHEREAS, the Dangerous Drugs Board (DDB) issued Board Regulation No. 13 series of 2018 dated August 30, 2018 for the "Establishment and Institutionalization of Drug-Free Workplace Policies in All Government Offices, Including the Conduct of Authorized Drug Testing for Elective Officials and Appointive Public Officers and for Other Purposes";

WHEREAS, the DDB Resolution aims to promote the establishment and institutionalization of drug-free workplace policies in all government agencies and ensure that all public officers, both elective and appointive, remain drug free through the conduct of authorized drug testing pursuant to Republic Act No. 9156 or the "Comprehensive Dangerous Drugs Act of 2001;

WHEREAS, the DDB Resolution mandated all Head of Agency to ensure the creation of a Drug-Free Workplace Committee;

WHEREAS, DILG Memorandum Circular No. 2018-213 dated December 21, 2018 directed the widest dissemination of the DDB Resolution and its adoption and implementation in all offices;

NOW THEREFORE, I, **DR. CEZAR T. QUIAMBAO**, Municipal Mayor of Bayambang, Pangasinan, by virtue of the powers vested in me by law as Local Chief Executive, do hereby create and designate the **DRUG-FREE WORKPLACE COMMITTEE** in the Municipal Government of Bayambang,

SECTION 1. COMPOSITION: The Drug-Free Workplace Committee team is hereby created and organized with the following Composition:

CHAIRPERSON	: MRS. NORA R. ZAFRA	- HRMO
MEMBERS	: ATTY. RAYMUNDO B. BAUTISTA JR.	- Chief of Staff and Municipal Legal Officer
	DR. ADRIENE A. ESTRADA	- Municipal Health Physician
	MS. LADY GWYN S. PAGESOLINGAN	- Administrative Officer II, Municipal Administrator's Office
	MRS. JOCELYN S. ESPEJO	- Supervisor, Mayor's Center

MR. ROMEO S. QUINTO

-Bayambang Employees
Association President

MS. AURALOU V. RAMOS

- Admin Asst. VI

MRS. ADEA L. JUNIO

- Admin Aide III

MR. RICKY C. PARAYNO

- Admin Aide I

SECTION 2. FUNCTIONS. The Drug-Free Workplace Committee shall:

1. Create an Assessment Team composed of personnel with educational and training backgrounds on medicine, psychology, social work, and human resources administration, which shall assist in the conduct of substance abuse awareness and prevention programs;
2. Assist the Municipal Mayor in the adoption and formulation of a continuing and sustainable substance abuse awareness and prevention program;
3. Assist the Municipal Mayor in the formulation of a Drug-Free Workplace Policy;
4. Assist the Municipal Mayor in the creation of a sustainable Employee Assistance Program, which shall provide resources for and/or referrals to medical interventions for public officers requiring the same.

SECTION 3. EFFECTIVITY. This Executive Order shall take effect immediately.

Let copies of this Order be furnished to Offices of the Human Resources Management, RHU I, RHU II, and those concerned for their information and guidance.

DONE this 3rd day of January, 2019 in the Municipality of Bayambang, Pangasinan, Philippines.

DR. CEZAR T. QUIAMBAO



SECTION 4. COMPOSITION. The Drug-Free Workplace Committee shall be composed of the following members:

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| CHAIRPERSON | MRS. NERA E. ENFIA | HIMN |
| MEMBERS | ATTY. RAYMUNDO S. BALUSTEA JR. | Chief of Staff and Municipal Legal Officer |
| | DR. ADRIENS A. RETIADA | Municipal Health Officer |
| | MR. LADY GWYN A. PAGOORANGAN | Administrative Officer II |
| | MRS. JOCELYN S. ESPEJO | Municipal Administration Officer |
| | | Supervisor, Manpower |