



Republic of Philippines
MUNICIPALITY OF BAYAMBANG
 Province of Pangasinan

ISSUANCE OF FENCING PERMIT
(At the Engineering Office)

Requirements to be submitted by Clients:

- a. Residence Certificate (Cedula)
- b. Barangay Clearance
- c. Lot Plan. TCT. Ownership
- d. Set of Plans, Vicinity Maps, etc.

HOW TO AVAIL OF THE SERVICE

STEP	WHAT THE CLIENT SHOULD DO	WHAT THE OFFICE SHALL DO AND SERVICE TIME	PERSON IN CHARGE
1	Submit all the requirements to the Engineering Department.	Check the requirements and if found complete, issue Fencing Permit Form.	Engr. Jojo de Guzman Roger Ulanday
2	Fill out the Fencing Permit Form.		
3	Accompany the Inspection Team (if necessary).	Conduct site inspection.	Joel Chua Engr. Jojo de Guzman Roger Ulanday, Jr. Sato Cayabyab
4		Assess and evaluate payment of dues and obligations.	Engr. Eddie Melicorio Engr. Jojo de Guzman
5	Pay the assessed dues and obligations.	Approve the Permit, give copy to the applicant and retain copy for file.	Municipal Treasury Office
6	Go back to the Engineering Department with the Official Receipt.	TOTAL SERVICE TIME PER CLIENT 2 Days	Engr. Eddie Melicorio Engr. Jojo de Guzman Beverly T. Fernandez
END OF TRANSACTION			



8 KILOMETERS
THE LONGEST BARBECUE
 Bayambang, Pangasinan, Philippines
 April 4, 2014