



Republic of Philippines  
**MUNICIPALITY OF BAYAMBANG**  
 Province of Pangasinan

**ASSISTANCE TO CHILDREN IN CONFLICT WITH THE LAW (CICL) – RA9344**  
**(At the Municipal Social Welfare and Development Office)**

Requirements to be submitted by the Client:

- Birth Certificate of the Concerned Child

**HOW TO AVAIL OF THE SERVICE**

WHAT THE CLIENTS SHOULD DO	WHAT THE OFFICE SHALL DO AND SERVICE TIME	PERSON IN CHARGE
Report to the Social Welfare and Development Office and submit birth certificate.	Intake/interview the child in conflict with the law and guardian / parents.  <b>30 mins.</b>	Lerma D. Padagas
	Assist PNP Women and Children's Protection Desk in the investigation.  <b>2-3 hrs.</b>  Conduct home visits and gather collateral information regarding the CICL's background for the assessment of discernment (2 <sup>nd</sup> day).  <b>2 hrs.</b>  Prepare social case study report discernment.  <b>1 hr.</b>	Lerma D. Padagas
Wait and attend scheduled court hearings.	Attend court hearings as scheduled by the court.  <b>2 hrs. &amp; 30 mins.</b>	Lerma D. Padagas / Prosecutor / PAO lawyer
<b>TOTAL SERVICE TIME PER CLIENT 8 hrs. &amp; 30 mins.</b>		
<b>END OF TRANSACTION</b>		

