



Republic of Philippines  
**MUNICIPALITY OF BAYAMBANG**  
 Province of Pangasinan

**PAYMENT OF REAL PROPERTY TAX**  
**(At the Municipal Treasurer's Office)**

Requirements to be submitted by Client:  
 Real property tax order of payment or official receipt of last payment

**HOW TO AVAIL OF THE SERVICE**

STEP	What the Client Should Do	What the Office Shall Do and Service Time	PERSON IN CHARGE
1	Present necessary documents before paying real property tax.	a. Verify last payment of RPT or Real Property Tax Order of Payment; Tax Declaration. b. Compute tax due. <b>10 mins.</b>	Pelagia R. Papio Myra Flor Ferrer Lydia Roldan Michelle Perez Romeo S. Quinto Eloisa R. Quinto Christopher Baniqued Jonathan Liwanag
2	Pay the computed real property tax.	Receive payment and issue official receipt. <b>10 mins.</b>	Pelagia R. Papio Myra Flor Ferrer Eloisa Quinto Christopher Baniqued Michelle Perez Lydia Roldan
<b>Total Service Time per Client 20 mins</b>			
<b>END OF TRANSACTION</b>			



8 KILOMETERS  
**THE LONGEST BARBECUE**  
 Bayambang, Pangasinan, Philippines  
 April 4, 2014