



Republic of Philippines
MUNICIPALITY OF BAYAMBANG
Province of Pangasinan

REVIEW OF BARANGAY/SUPPLEMENTAL BUDGET
(At the Municipal Budget Office)

A. ABOUT THE SERVICE

Review of Barangay Annual/Supplemental Budget before the Local Finance Committee indorses the same to the Sangguniang Bayan for final review and appropriate action

B. WHO CAN AVAIL OF THE SERVICE

Punong Barangay and other Barangay Officials concerned

C. REQUIREMENTS

1. Transmittal letter of Punong Barangay addressed to the Sangguniang Bayan through the Local Finance Committee
2. Budget Message of the Punong Barangay
3. Brgy. Appropriation Ordinance/Authorized Expenditures Program for the Budget Year
4. Budget of Expenditures and Sources of Financing
5. Barangay Development Plan/Annual Investment Plan

D. AVAILABILITY OF SERVICE

Monday to Friday
8:00AM TO 5:00 PM
No Noon Break

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT	SERVICE PROVIDER	PERSON/S RESPONSIBLE
1	SUBMIT complete requirements.	RECEIVE and REVIEW the requirements submitted as per checklist. 4 days	Peter B. Caragan Christine Artacho
2		PREPARE and FORWARD Local Finance Committee (LFC) initial review to the SB for final review and appropriate action. 1 day	Peter B. Caragan Christine Artacho Benedicto A. Frias
		TOTAL RESPONSE TIME	5 days

