



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on December 7, 2020 at Lingayen, Pangasinan, the following resolution was approved:

Sponsored by SP Members Vici M. Ventanilla and Angel M. Baniqued, Jr.
and co-sponsored by SP Members Sheila Marie S. Perez-Galicia
and Jerome Vic O. Espino

RESOLUTION NO. 1088-2020

DECLARING MUNICIPAL ORDINANCE NO. 18, S-2020 OF THE SANGGUNIANG BAYAN OF BAYAMBANG, PANGASINAN, ENTITLED "AN ORDINANCE ABOLISHING THE VACANT POSITION OF ADMINISTRATIVE AIDE IV (CLERK II) IN THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE (MDRRMO), AND CREATING THE POSITION OF ADMINISTRATIVE AIDE IV (DRIVER II) IN THE SAME OFFICE, AND DETERMINING ITS QUALIFICATIONS, DUTIES AND FUNCTIONS" AS WITHIN THE CONFERRED POWERS OF THE SANGGUNIANG BAYAN TO ENACT

WHEREAS, the Sangguniang Bayan of Bayambang, Pangasinan submitted its Municipal Ordinance No. 18, Series of 2020 to the Sangguniang Panlalawigan for review and evaluation pursuant to Section 56 of R.A. No. 7160, otherwise known as the Local Government Code of 1991;

WHEREAS, the Committee on Laws and Ordinances of the Sangguniang Panlalawigan, with the technical assistance of the Local Finance Committee, have conducted initial review and study on said municipal ordinance and found out that the same was enacted pursuant to Sections 76 and 447 (1) (viii) of RA 7160;

WHEREAS, the Sangguniang Panlalawigan, after final evaluation, finds the subject municipal ordinance in order;

WHEREFORE, in view of the foregoing, on motion of SP Members Vici M. Ventanilla and Angel M. Baniqued, Jr. and co-sponsored by SP Members Sheila Marie S. Perez-Galicia and Jerome Vic O. Espino, duly seconded, it was –



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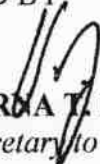
Resolution No. 1088-2020

Page 2

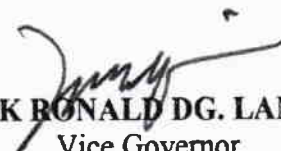
RESOLVED, by the Sangguniang Panlalawigan in session assembled, to declare Municipal Ordinance No. 18, S-2020 of the Sangguniang Bayan of **Bayambang**, Pangasinan, entitled "An Ordinance abolishing the vacant position of Administrative Aide IV (Clerk II) in the Office of the Municipal Disaster Risk Reduction Management Office (MDRRMO), and creating the position of Administrative Aide IV (Driver II) in the same office, and determining its qualifications, duties and functions" as within the conferred powers of the Sangguniang Bayan to enact;

RESOLVED FURTHER, that a copy of this resolution be furnished the Office of the Sangguniang Bayan of Bayambang, Pangasinan, for its information and guidance.

CERTIFIED BY:


VERA T. NAVA-PEREZ
Secretary to the Sanggunian

ATTESTED:


MARK RONALD DG. LAMBINO
Vice Governor
(Presiding Officer)



Republic of the Philippines
PROVINCE OF PANGASINAN
MUNICIPALITY OF BAYAMBANG
OFFICE OF THE SANGGUNIANG BAYAN

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MUNICIPAL ORDINANCE NO. 18, SERIES OF 2020

"AN ORDINANCE ABOLISHING THE VACANT POSITION OF ADMINISTRATIVE AIDE IV (CLERK II) IN THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE (MDRRMO), AND CREATING THE POSITION OF ADMINISTRATIVE AIDE IV (DRIVER II) IN THE SAME OFFICE, AND DETERMINING ITS QUALIFICATIONS, DUTIES AND FUNCTIONS"

EXPLANATORY NOTE:

WHEREAS, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standard and guidelines prescribed by the Civil Service Commission;

WHEREAS, Section 447 (a) (vii) of the same Code provides that the Sangguniang Bayan has the power to determine the positions and salaries including allowances and other emoluments and benefits of employees of the municipal government;

NOW THEREFORE, on motion of SB Member Benjamin Francisco S. De Vera, duly seconded;

Be it enacted by the Sangguniang Bayan in session assembled that:

SECTION 1. ABOLITION OF POSITION. The following vacant position under the Office of the Municipal Disaster Risk Reduction Management Office (MDRRMO) is hereby abolished:

Position Title	Item No.	Salary/Annum
Administrative Aide IV (Clerk II) (SG 4)	XVIII-7	149,112.00

SECTION 2. CREATION OF POSITION. The position and its corresponding Salary Grade are hereby created under the Office of the Municipal Disaster Risk Reduction Management Office (MDRRMO), to wit:

Position Title	Item No.	Salary/Annum
Administrative Aide IV (Driver II) (SG 4)	XVIII-7	149,112.00

SECTION 3. QUALIFICATION STANDARDS OF THE POSITION. The qualification of the position of Admin. Aide IV (Driver II) are as follows:

ADMINISTRATIVE AIDE IV (DRIVER II) SG/Step : 4/1

Qualification Standards

- Education : Elementary School Graduate
- Experience : None Required
- Training : None Required
- Eligibility : Driver License (MC 11, s. 96-Cat. II)



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PROVINCE OF PANGASINAN
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OFFICE OF THE SANGGUNIANG BAYAN

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SECTION 4. DUTIES, FUNCTIONS AND RESPONSIBILITIES OF THE POSITION. The position of Administrative Aide IV (Driver II) shall have the following duties, power and functions:

1. Drives the official vehicle;
2. Attends to maintenance of official vehicle;
3. Performs minor repair and troubleshooting;
4. Performs messengerial tasks, when requested;
5. Prepares requirements on the use of official vehicle; and
6. Performs other related functions.

SECTION 5. The corresponding salaries and other benefits of position mentioned in Section 2 item no. (XVIII-18), was appropriated or incorporated in the General Fund Annual Budget for Calendar Year 2021

SECTION 6. This Ordinance shall take effect upon its approval.

ENACTED this 26th day of October 2020.

Certified to be duly adopted and approved:

JOEL V. CAMACHO
Secretary to the Sanggunian

ATTESTED:

HON. RAUL R. SABANGAN
Municipal Vice-Mayor &
Presiding Officer



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PROVINCE OF PANGASINAN
MUNICIPALITY OF BAYAMBANG
OFFICE OF THE SANGGUNIANG BAYAN



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"AN ORDINANCE ABOLISHING THE VACANT POSITION OF ADMINISTRATIVE AIDE IV (CLERK II) IN THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE (MDRRMO), AND CREATING THE POSITION OF ADMINISTRATIVE AIDE IV (DRIVER II) IN THE SAME OFFICE, AND DETERMINING ITS QUALIFICATIONS, DUTIES AND FUNCTIONS"

WE CONCUR:
SANGGUNIANG BAYAN MEMBERS

HON. MYLVIN T. JUNIO

HON. PHILIP R. DUMALANTA

HON. JOSEPH VINCENT E. RAMOS

HON. BENJAMIN FRANCISCO S. DE VERA

HON. GERARDO DC. FLORES

HON. MARTIN E. TERRADO II

HON. AMORY M. JUNIO

HON. LEVINSON NESSUS M. UY

HON. RODELITO F. BAUTISTA
 President, Liga ng mga Barangay

HON. GABRIEL TRISTAN P. FERNANDEZ
 President, SK Federation



APPROVED:

HON. CEZAR T. QUIAMBAO
 Municipal Mayor