



Republic of the Philippines  
Province of Pangasinan  
MUNICIPALITY OF BAYAMBANG

## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER NO. 01

*Series of 2021*

### CREATION OF THE INVENTORY AND DISPOSAL COMMITTEE

**WHEREAS**, in compliance with the Section 374 of the Local Government Code of 1991 (RA 7160) Establishment of an Archival System. Every local government unit shall provide for the establishment of an archival system to ensure the safety and protection of all government property, public document or records such as records of births, marriage, property permits, and such other records or documents of public interest in the various departments and offices of the provincial, city, municipal concerned;

**WHEREAS**, Section 375, Primary and Secondary Accountability for Government Property;

- a. Each head of Departments of office of the province, city, municipality or barangay shall be primarily accountable for all government property assigned or issued to his department of office. The person or persons entrusted with the possession or custody of government property under the accountability of any head of department office shall be immediately accountable to such officer.
- b. The head of department of office primarily accountable for government property may require any person in possession of the property or having custody and control thereof under him to keep such records and make reports as may be necessary for his own information and protection.
- c. Buildings and other physical structure shall be under the accountability and responsibility of the provincial or the Municipal Mayor or a Punong Barangay, as the case may be.
- d. Every officer primarily accountable for government property and shall keep a complete record of all properties under his charge and render his accounts thereof semiannually to the provincial or the municipal mayor or Punong Barangay as the case may be.

**WHEREAS**, Section 124 of the Manual on the New Government Accounting System (NGAs) for Local Government units, Volume I states "The Local Chief Executive shall require periodic physical inventory of supplies or property";

**WHEREAS**, pursuant to the Commission on Audit Circular No. 2015-008, Public Infrastructures shall form part of and be recorded in the books as Property, Plant and Equipment which include among others the road network system. Item V thereof requires the conduct of inventory of the local roads under the Local Government Units' Jurisdiction;

*"Baley ko, Pawilen ko, Aroen ko, tan Tubungan ko"*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**

April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)  
**50.23M**

April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Bani, Bayambang  
Pangasinan, Philippines

**OFFICE OF THE MAYOR**

Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423, Pangasinan  
(075) 633-1000 Loc. 100