



## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER NO. 98

*Series of 2023*

#### REORGANIZING THE COMPOSITION OF THE BIDS AND AWARDS COMMITTEE IN THE MUNICIPALITY OF BAYAMBANG, PROVINCE OF PANGASINAN FOR FISCAL YEAR 2023

**WHEREAS**, Republic Act No. 9184 or the Government Procurement Reform Act (GPRA) provides for the creation of the Bids and Awards Committee (BAC) in the Municipality;

**WHEREAS**, Republic Act No. 9184, Section 11 and its Implementing Rules and Regulations provides that the members of the Bids and Awards Committee (BAC) shall have a fixed term of one year reckoned from the date of appointment.

**WHEREAS**, in order to conform to RA 9184, there is the need to reorganize the composition of the Bids and Awards Committee as created in Executive Order No. 29 series 2022 issued on July 19, 2022, entitled: Recomposition of the Bids and Awards Committee in the Municipality of Bayambang, Province of Pangasinan for Fiscal Year 2022 in order to expedite and make the procurement process efficient;

**NOW, THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**, Municipal Mayor of the Municipality of Bayambang, Province of Pangasinan by virtue of powers vested in me by law, do hereby reconstitute the Bids and Awards Committee (BAC) for FISCAL YEAR 2023.

**SECTION I. The BIDS AND AWARDS COMMITTEE for FISCAL YEAR 2023** shall be composed of the following:

- Chairperson** - **DR. ADRIENNE L. ESTRADA**  
*Head, Rural Health Unit II*
- Vice Chairperson** - **MR. JOSEPH ANTHONY QUINTO**  
*Head, Ecological and Solid Waste Management Office*
- Members** - **ATTY. MELINDA ROSE R. FERNANDEZ**  
*OIC-Special Economic Enterprise*  
*OIC- Market Supervisor*

*"Baley ko, Pawilen ko, Aroen ko, tan Talungan ko"*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**  
April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE  
**50.23M**  
April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Bani, Bayambang  
Pangasinan, Philippines

**ATTY. BAYANI BRILLANTE JR.**

*Head, Municipal Legal Office*

**MS. VENUS BUENO**

*Head, Municipal Nutrition Action Office*

**SECTION II. ALTERNATE MEMBERS.** The following department heads are identified as alternate members in case the primary members are not present:

**1. DR. ROLAND AGBUYA**

*Head, Rural Health Unit III*

**2. DR. RAFAEL L. SAYGO**

*Head, Municipal Tourism, Information, and Cultural Affairs Office*

**3. MR. ISMAEL MALICDEM JR.**

*Head, Local Civil Registrar's Office*

**SECTION II. SECRETARIAT.** The **BAC Secretariat** shall be composed of the following individuals:

**1. MS. STEPHANY J. CARAGAN**

*Market Supervisor V*

**2. MRS. FELMA M. MENOR**

*Administrative Aide I*

**3. MRS. MARILOU MAGAT**

*Administrative Aide VI*

**4. MRS. ADEA L. JUNIO**

*Administrative Aide III*

**5. MARY ROSE R. AQUINO**

*Administrative Officer V*

**SECTION III. TECHNICAL WORKING GROUP.** The **Technical Working Group** is hereby constituted, with the following members:

**1. MR. FLEXNER M. DE VERA**

*OIC-Municipal Accountant*

**2. MRS. MA-LENE S. TORIO**

*OIC-MPDC*

**3. MRS. CHRISTINE ARTACHO**

*Administrative Assistant II*

4. **MRS. VALENTINE G. DELA CRUZ**

*Community Affairs Officer*

5. **ENGR. JOJO J. DE GUZMAN**

*Engineer I*

The BAC shall be primarily responsible for the posting of advertisements and/or invitations to bid, preparation of pre-procurement and pre-bid conferences, determination of the eligibility of prospective bidders, recommend award of contract to the Local Chief Executive of the Municipality.

The BAC Secretariat shall be primarily responsible for the canvass and procurement of goods and services, preparation of resolutions and recommendation for the award of Contract for approval of the BAC and Head of Procuring Entity.

All proceedings of the BAC shall be done in accordance with the requirements set forth in **Republic Act No. 9184** and its Revised Implementing Rules and Regulations.

This Order shall be effective on **September 1, 2023**.

**SO ORDERED**, this 15<sup>th</sup> day of August 2023 in Bayambang, Pangasinan.

**HON. MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**  
*Municipal Mayor*

