



## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER No. 16 *Series of 2024*

#### RECONSTITUTION THE QUALITY MANAGEMENT SYSTEM (QMS) TEAM OF THE MUNICIPAL GOVERNMENT OF BAYAMBANG TO SUSTAIN ITS QMS UNDER THE ISO 9001:2015 STANDARD

**WHEREAS**, Public Office is a Public Trust. It is a settled principle of law that municipal corporations are agencies of the State for the promotion and maintenance of local self-government and as such are endowed with the police powers in order to effectively accomplish and carry out the declared objects of its creation;

**WHEREAS**, a Local Government Unit is a political subdivision of the State which is constituted by law and possessed of substantial control over its own affairs to develop not only at its own pace and discretion but also with its own resources and assets. With its broadened powers and increased responsibilities, a local government unit must now operate on a much larger scale including more extensive operations which entail more expenses;

**WHEREAS**, Article One, Section 444 (b) (1) (x) of Republic Act (RA) 7160, otherwise known as the Local Government Code of 1991 directs executive officials and employees of the municipality to faithfully discharge their duties and functions as provided by law;

**WHEREAS**, the Office of the President (OP) of the Philippines issued Executive Order (EO) No. 605, series of 2007, institutionalizing the structure, mechanisms, and standards to implement the Government Quality Management Program, encouraging local government units to pursue certification of their quality management system (QMS) under the ISO 9001:2015 standard;

**WHEREAS**, implementation of QMS certified under ISO 9001:2015 will create a culture of continual process improvement and client satisfaction, supporting the goals of RA 11032 or "Ease of Doing Business (EODB) and Efficient Government Service Delivery Act";

**WHEREAS**, the certification of the QMS of the Municipal Government of Bayambang under ISO 9001:2015 is included activities and objectives of the Bayambang Poverty Reduction Plan (BPRP) 2028 and the Executive and Legislative Agenda (ELA) 2020-2022;

*"Baley ko, Pawilen ko, Aroen ko, tan Tabungan ko"*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**  
April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE  
**50.23M**  
April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Bani, Bayambang  
Pangasinan, Philippines

**OFFICE OF THE MAYOR**  
Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423 Pangasinan  
(075) 633-1000 Loc. 100

**WHEREAS**, the Municipal Government of Bayambang issued EO 3, series of 2018, establishing its QMS and structure to pursue certification under the ISO 9001:2015 standard;

**WHEREAS**, the Municipal Government of Bayambang issued EO 5, series of 2022, with the goal to strengthen and sustain its efforts for the certification of the LGU QMS under ISO 9001:2015;

**WHEREAS**, the Municipal Government of Bayambang issued EO 5, series of 2023, to adopt practices learned during ISO 9001:2015 trainings relative to efforts for the certification of the LGU QMS under ISO 9001:2015;

**WHEREAS**, there is a need to update the members of the QMS Team based on standards, principles, and concepts learned during its first year of implementation;

**NOW, THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**, by virtue of the powers vested in me by law as the Local Chief Executive, do hereby mandate the **RECONSTITUTION OF THE QUALITY MANAGEMENT SYSTEM (QMS) TEAM OF THE MUNICIPAL GOVERNMENT OF BAYAMBANG TO SUSTAIN ITS QMS UNDER THE ISO 9001:2015 STANDARD:**

**SECTION I. SCOPE.** This shall be applicable to the Municipal Government of Bayambang.

**SECTION II. RECONSTITUTION OF THE QMS TEAM.** The QMS Team is hereby reconstituted as follows:

<b>QMS Role</b>	<b>Designated Official</b>
Top Management	<b>MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO</b> Municipal Mayor  <b>Atty. RODELYNN RADJINI SAGARINO-VIDAD</b> Municipal Administrator
Quality Management Representatives (QMRs)	Chairperson: <b>Ms. MARIA CONCEPCION CARMELA ATIENZA-SANTILLAN</b> Chief Executive Assistant
Head, Document Control Team <sup>1</sup>	<b>Mr. RICKY V. BULALAKAW</b> Head, Information and Communications Technology Office (ICTO)

<sup>1</sup> Members to be identified in a separate issuance. See Section VI.

<b>QMS Role</b>	<b>Designated Official</b>
Head, Internal Quality Audit Team <sup>2</sup>	<b>Ms. CHARMAINE ROSE CAMPOS</b> Internal Auditor IV, Internal Audit Service (IAS)
Head, Quality Assurance Team (QAT) <sup>3</sup>	Head: <b>Mr. RICKY BULALAKAW</b> Head, ICTO
QMS Team Secretariat	<b>Ms. KATHERINE DONATO</b> Sr. Admin Assistant III, ICTO  <b>Ms. ERIKA JOYCE PARAGAS</b> Admin Aide II, LCRO  <b>Mr. VERGEL VILLANUEVA</b> Staff, ICTO

**SECTION III. SUSTAINED STRENGTHENING.** The responsibilities of the indicated roles are hereby strengthened as follows:

<b>Role</b>	<b>Responsibilities</b>
<b>QMS Team</b>	<ul style="list-style-type: none"> <li>• Establish the general policies and standards for institutionalizing a QMS in the LGU to serve as framework for the quality objectives (QOs) and activities that will be created, measured, and monitored in relation thereto;</li> <li>• Ensure that QOs are established at relevant functions within the LGU;</li> <li>• Ensure that QOs are measurable;</li> <li>• Ensure that QOs are supported by programs to achieve them; and</li> <li>• Ensure that client information is monitored as one of the measures of performance of the QMS.</li> </ul>
<b>Quality Management Representatives</b>	<ul style="list-style-type: none"> <li>• Oversee the establishment, documentation, effective and efficient implementation as well as maintenance of the QMS;</li> </ul>

<sup>2</sup> Members to be identified in a separate issuance. See Section VII.

<sup>3</sup> Including personnel of the MPDO as team members. The QAT is a new team that ensures implementation of the QMS on a daily basis through monitoring of client satisfaction feedback.