



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 21

Series of 2024

AN ORDER REORGANIZING/ RECONSTITUTING THE ANTI-RED TAPE UNIT (ARTU) FOR THE MUNICIPALITY OF BAYAMBANG

WHEREAS, Executive Order No. 56 Series 2023 entitled: Amending the Anti-Red Tape Unit for the Municipality of Bayambang was issued on June 05, 2023;

WHEREAS, in accordance with **Republic Act No. 9485 (RA 9485) otherwise known as the "Anti-Red Tape Act of 2007"** it is the policy of the State to promote integrity, accountability, proper management to public affairs and public property as well as to establish effective practices aimed at the prevention of graft and corruption in the government;

WHEREAS, local government units have been mandated by RA 9485 to set up service standards to be known as the Citizen's Charter in the form of information billboards which should be posted at the main entrance of offices or at the most conspicuous places, or in the form of published materials written either in English, Filipino or in the local dialect;

WHEREAS, there is a **need to reorganize/ reconstitute the steering committee on the Citizen's Charter and the Citizen's Charter Team created under Executive Order No. 56 series 2023 on June 05, 2023;**

NOW THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO, Municipal Mayor of the Municipality of Bayambang, by virtue of the powers vested upon me by law as the Local Chief Executive, do hereby reorganize/ reconstitute the Executive Order No. 56 series 2023 to affect the following:

SECTION 1. Section 1 Reorganization/ Reconstitution of the Steering Committee and Citizen's Charter Preparation Team of the Municipality of the Bayambang. The Steering Committee of the ARTU under Executive Order No. 56 series 2023 hereby reorganized as follows:

SECTION 2. Section 2 of Executive Order No. 56 s. 2023, AMENDING EXECUTIVE ORDER NO. 09 S. 2023 CREATING THE ANTI RED TAPE UNIT (ARTU) FOR THE MUNICIPALITY OF THE BAYAMBANG is hereby reorganized/ reconstitute, the Steering Committee is recomposed to replace retired/ resigned LGU employee-members The Steering Committee shall be composed of the following:

- | | | |
|----------------------------|---|--|
| Committee Chairperson | - | HON. MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO
Municipal Mayor |
| Committee Vice-Chairperson | - | HON. IAN CAMILLE C. SABANGAN
Municipal Vice Mayor |

"Baley ko, Pawilen ko, Aroen ko, tan Tubungan ko"



- Committee Members**
- **HON. BENJAMIN FRANCISCO S. DE VERA**
Sangguniang Bayan Member
 - HON. PHILIP R. DUMALANTA**
Sangguniang Bayan Member
 - HON. AMORY M. JUNIO**
Sangguniang Bayan Member
 - ATTY. RODELYNN RAJINI S. VIDAD**
Municipal Administrator
 - Planning Officer IV/ MPDO
 - Municipal Engineer
 - Municipal Assessor
 - Business Permit Licensing Officer
 - Municipal Fire Marshal
 - BIBA President

SECTION 3. Section 3 of Executive Order No. 56 s. 2023, **TERMS OF REFERENCE FOR THE STEERING COMMITTEE** is retained, the Steering Committee shall perform the functions stated in Section 3 of Executive Order No. 56 s. 2023.

SECTION 4. Section 4 of Executive Order No. 56 s. 2023, **CREATION OF THE CITIZEN'S CHARTER PREPARATION TEAM** is hereby amended. **The Citizen's Charter Team is recomposed to replace retired LGU employee-members and adding another member to the Team.**

The recomposed **Citizen's Charter Team (CCT)** is to take the lead in the preparation, formulation, writing and packaging of the Citizen's Charter. The CCT shall be composed of the following:

- Citizen's Charter Head** - Municipal Administrator
- Deputy CCT Head** - Planning Officer IV/ OIC-MPDC
- Deputy CCT Head** - HRMO
- CCT Members** - Municipal Engineer
- President, Balon Bayambang Employees Association
- Municipal Treasurer

OIC-Municipal Accountant

Municipal Budget Officer

Head, Internal Audit Unit

Municipal Civil Registrar

MHO-RHUI

RHP- RHUII

Municipal Assessor

BAC Secretariat

OIC-Municipal Agriculture Office

MSWDO

ICTO

Business Permit and Licensing Officer

BPRAT Staff

Admin Staff

SECTION 5. Section 5 of Executive Order No. 56 s. 2023, **TERMS AND REFERENCE FOR THE CCT** shall remain, and Officers and members of the CCT shall perform the functions required in the said Section of the same E.O.

SECTION 6. SEPARABILITY CLAUSE. If any provision of the Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 7. REPEALING CLAUSE. All other orders, rules, regulations and issuances, or parts thereof, which are inconsistent with this Order, are hereby repealed, amended or modified accordingly.

SECTION 8. EFFECTIVITY CLAUSE. This executive order shall take effect immediately and will continue until amended or revoked.

Done in the Municipality of Bayambang, Pangasinan this 25th day of March 2024.

HON. MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO
Municipal Mayor

